

Important Exhibitor Deadlines

Below is a list of all deadlines/forms that are included in the Exhibitor Service Kit. Each form will need to be sent to either Global Cold Chain Expo, Freeman or a special vendor.

Deadline	Item	Contact Person
April 11, 2019	Early Bird Pricing Lead Retrieval Discount	CompuSystems, Inc.
April 27, 2019	Ad Space Reservation Deadline for Show Directory	Global Cold Chain Expo
April 30, 2019	Certificate of Insurance	Global Cold Chain Expo
April 30, 2019	Exhibitor and EAC Insurance Certificates due	Global Cold Chain Expo
May 1, 2019	Notice of Intent to use EAC	Global Cold Chain Expo
May 1, 2019	EAC Agreement Submission	Global Cold Chain Expo
May 1, 2019	Print Profile Online Submission Due	Global Cold Chain Expo
May 3, 2019	Ad Material Deadline	Global Cold Chain Expo
May 10, 2019	Advanced Warehouse Shipment	Freeman
May 17, 2019	Advance Order Discount Ends	Freeman
May 17, 2019	Electrical and Plumbing Orders Due	Freeman
May 17, 2019	Audio visual and computer rental advance rate deadline	Freeman
May 20, 2019	Group Rate Discount at Hotels Deadline	Hilton Chicago
May 21, 2019	Floral Advance Order Deadline	Floral Exhibits
May 27, 2019	Booth Catering Services Form Due	Savor Catering
May 30, 2019	Advance Warehouse Shipment Deadline	Freeman
May 31, 2019	Advance Security Order	United Security Services
June 7, 2019	Freeman will begin receiving shipment	Freeman